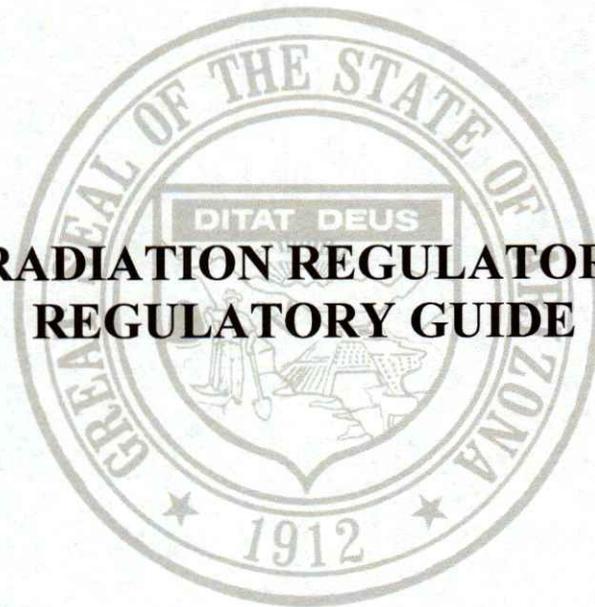




**ARIZONA RADIATION REGULATORY AGENCY
REGULATORY GUIDE**



**REGISTRATION CERTIFICATE
GAUGING DEVICE WITH
RADIOACTIVE MATERIAL UNDER GENERAL LICENSE**

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**ARIZONA RADIATION REGULATORY AGENCY
REGISTRATION CERTIFICATE -- GAUGING DEVICE
WITH RADIOACTIVE MATERIAL UNDER GENERAL LICENSE**

A. A. C. R12-1-306(B) establishes a general license authorizing the receipt, acquisition, possession, use, or transfer of gauging devices containing radioactive material in quantities and isotope specified in R12-1-306(B)(3)(o). Possession of the radioactive material is not contingent on filing this form before receiving the radioactive material, however, the possessor of the gauging device shall provide the Agency the information requested on this form within 30 days of the request in accordance with R12-1-306(B)(3)(p).

INSTRUCTIONS: Submit this form in duplicate to: Arizona Radiation Regulatory Agency, 4814 South 40th Street, Phoenix, Arizona 85040. A registration number will be assigned and one of the validated copies of the form will be returned for your records.

NAME AND ADDRESS	CERTIFICATE NUMBER AND VALIDATION
TELEPHONE NUMBER	<i>Leave this space blank – number to be assigned by ARRA</i>

Address or location at which the device(s) are used and stored; for portable devices the address of the primary place of storage:

Provide the following information, found on the gauging device label:

<u>Manufacturer (initial transferor)</u>	<u>Model Number</u>	<u>Serial Number</u>	<u>Radioisotope</u>	<u>Activity (Bq or Ci)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Continue on a second page if needed.

CONDITIONS OF USE (detailed in R12-1-306(B))

1. Ensure that all labels and safety statements affixed to a device at the time of receipt are not removed and maintained, and that all instructions and precautions provided by the labels are complied with.
 2. Ensure that the device is tested for leakage of radioactive material and proper operation of the on-off mechanism and indicator, if any, at no longer than six-month intervals or at other intervals as are specified in the label.
 3. Ensure that the tests required by Number 2, and other testing, installation, servicing, and removal from installation involving the radioactive materials, its shielding or containment, are performed in accordance with R12-1-306(B)(3)(c).
 4. Maintain records of the requirements in Numbers 2 and 3, that show the results of tests and the dates the required activities.
 5. Immediately suspend operation of a device if there is a failure of, or damage to, or any indication of a possible failure of or damage to, the shielding of the radioactive material or the on-off mechanism or indicator, or upon the detection of 185 Becquerel (0.005 microcurie) or more removable radioactive material.
 6. Not abandon the device containing radioactive material.
- (Additional conditions of use are found on the back side of this registration)

The person signing below is the responsible person designated as a representative of the general licensee: By signing below the responsible representative is certifying that the information concerning the device(s) has been verified through a physical inventory and checking of the label information, and certifying that the general licensee is aware of the requirements of the general license. By signing this registration the person agrees to register the listed devices on an annual basis and pay the applicable registration fee.

DATE _____	SIGNATURE _____
TITLE _____	PRINT NAME _____

ADDITIONAL CONDITIONS OF USE (detailed in R12-1-306(B))

7. Not operate a device until it has been repaired by the manufacturer or other person holding a specific license to repair such devices that was issued by the Agency under R12-1-311(D), the NRC, or an Agreement State which authorizes distribution of devices to persons generally licensed by the NRC or an Agreement State.
8. Only dispose of a device and any radioactive material from the device by transfer to a person authorized by a specific license to receive the radioactive material in the device or as otherwise approved by the Agency.
9. Provide a brief description of any event and the remedial action taken; and, in the case of detection of 185 Becquerel (0.005 microcurie) or more removable radioactive material or failure of or damage to a source likely to result in contamination of the general licensee's facility and surrounding area, if applicable, and a plan for ensuring that the general licensee's facility and surrounding area, if applicable, are acceptable for unrestricted use, shall be furnished to the Agency within 30 days. The radiological criteria for unrestricted use in R12-1-452 may be used, as determined by the Agency on a case-by-case basis.
10. Not export a device containing radioactive material except in accordance with R12-1-306(B)(3)(g).
11. Transfer or dispose of a device containing radioactive material only in accordance with R12-1-306(B)(3)(h).
12. Within 30 days after the transfer of a device to a specific licensee or export, furnish a report to the Agency in accordance with R12-1-306(B)(3)(i).
13. Obtain written Agency approval before transferring the device to any other specific licensee not specifically identified in R12-1-306(B)(3)(h).
14. Transfer a device to another general licensee only in accordance with R12-1-306(B)(3)(k).
15. Comply with the provisions of R12-1-443, and R12-1-448 for reporting radiation incidents, theft or loss of licensed material, and be exempt from the other requirements of 12 A.C.C. 1, Articles 4 and 10.
16. Respond to written requests from the Agency to provide information relating to the general license within 30 days of the date of the request, or other time specified in the request, in accordance with R12-1-306(B)(3)(m).
17. Appoint an individual responsible for having knowledge of the appropriate rules and requirements and the authority for taking required actions to comply with the applicable rules and requirements.
18. Register, in accordance with R12-1-306(B)(3)(p) and (q), devices containing at least 370 MBq (10 mCi) of cesium-137, 3.7 MBq (0.1 mCi) of strontium-90, 37 MBq (1 mCi) of cobalt-60, or 37 MBq (1 mCi) of americium-241 or any other transuranic (i.e., element with atomic number greater than uranium (92)), based on the activity indicated on the label.
19. Report changes to the mailing address for the location of use (including change in name of general licensee) to the Agency within 30 days of the effective date of the change. For a portable device, a report of address change is only required for a change in the device's primary place of storage.
20. Not hold devices that are not in use for longer than 2 years. If devices with shutters are not being used, the shutter must be locked in the closed position.

To see a current copy of the ARRA rules go to: www.azsos.gov/public_services/Title_12/12-01.htm
Or call for assistance at (602) 255-4845.